

NEBRASKA POWER REVIEW BOARD

BOARD POLICY NO. 7 APPROVAL OF TRAVEL PLANS FOR PRB BOARD MEMBERS

I. Purpose.

This policy establishes the method by which travel plans for the Board members of the Power Review Board will be approved.

II. Policy Applicability and Explanations.

- A. This policy shall apply to all Board members, including the chair and vice-chair.
- B. This policy is limited to travel for Board members. It does not apply to the Board's staff employees or contractors.
- C. The term "the Board," as used in this policy, refers to a quorum of the members of the Power Review Board.

III. Travel Authorization.

- A. Travel Outside the State of Nebraska.
 - 1. The Board will approve travel for PRB members when the travel will cause the Board member to travel outside the State of Nebraska, and will include either air fare or an overnight stay. The Board will consider such travel plans at any of the Board's regularly scheduled public meetings.
 - 2. The Board may consider PRB member travel plans at any of the Board's regularly scheduled public meetings.
- B. Travel within the State of Nebraska.
 - 1. Individual Board members may make their own determination regarding travel that will be entirely within the State of Nebraska and will not involve an overnight stay or air fare.

2. Individual Board members may make their own determination and approval for travel that may involve leaving the State of Nebraska, but will not require the Board to incur air fare or overnight accommodations costs.
- C. The Board may approve travel by authorizing the travel plans of a particular Board member. In the alternative, the Board may authorize travel to certain events by a set number of Board members, allowing the identity of the particular Board member(s) that will attend to be determined at a later time without further Board action.

IV. Emergency or Time Sensitive Travel.

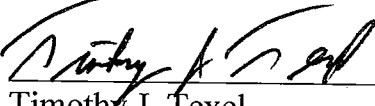
- A. When time does not allow action at a regularly scheduled Board meeting on travel covered by III.A. above, the Board Chair is authorized to approve the travel.
- B. If the Board Chair is unavailable or cannot be reached, the Board Vice-Chair is authorized to approve the travel covered by III.A. above.

V. Standing Approval for Travel.

- A. By adoption of this policy, the Board issues standing approval for Board members to attend the meetings as set out below. The normal dates during which the meetings are provided for guidance only, not as part of the basis for approval.
 1. Two Board members are approved to attend the following meetings of the National Association of Regulatory Utility Commissioners (NARUC), as long as the meetings are held within the continental United States.
 - a. The NARUC Winter Committee Meetings, usually held in Washington, D.C. in February.
 - b. The NARUC Summer Committee Meetings, usually held in July.
 - c. The NARUC Annual Convention, usually held in November.
 2. All five Board members are approved to attend the American Public Power Association's Annual National Conference, usually held in June.

3. All five Board members are approved to attend the Nebraska Power Association's Statewide Conference.
4. The Board's attorney member, and any other Board member that is licensed to practice law in any state in the United States, are approved to attend the American Public Power Association's Annual Legal Seminar, usually held in October.
5. The Board member that is the designated representative to the Southwest Power Pool's Regional State Committee (RSC), or his or her proxy, is approved to attend the RSC's regular and annual meetings, normally held on a quarterly basis, and to attend the Southwest Power Pool's Board of Directors meetings and the Cost Allocation Working Group meetings.

Approved as amended at NPRB meeting on March 19, 2010.
(Previously amended on June 26, 2009).
(Originally approved on March 23, 2001).



Timothy J. Texel
Executive Director